

THE MSUNDUZI MUNICIPALITY

QUOTATION NOTICE

QUOTATION No. Q12/1242 OF 25/26

PROVIDE ONCE-OFF IVANTI MAINTAINANCE

The Msunduzi Municipality hereby invites suitably experienced tenderers to submit quotations for the above works.

Quotation documents shall be available from the Supply Chain Management Unit Offices, 5th Floor, A. S. Chetty Centre, 333 Church Street, Pietermaritzburg, from **14h00 on Wednesday, 19 November 2025**. A non-refundable tender fee in the amount **R 265.56** (Including VAT) per document shall be levied. Only cash or EFT transactions will be accepted. Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury e-Tender Publication Portal on **www.etenders.gov.za**

For any technical related enquiries, please contact Zinhle Mncwabe (ICT) on direct Telephone No. 033 392 3277 or e-mail address zinhle.mncwabe@msunduzi.gov.za

For any procurement related enquiries, please contact Vuyani Msimang (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2807 or e-mail address vuyani.msimang@msunduzi.gov.za.

Sealed quotation endorsed on the envelope “**QUOTATION No. Q12/1242 OF 25/26**” must be placed in the Tender Box located at the Msunduzi Municipality's Central Stores, 2 Abattoir Road (off Kershaw Street), Pietermaritzburg, 3201 (coordinates -29.6126297; 30.3610014), not later than **12h00, on Wednesday, 26 November 2025**, when it will be publicly opened. Only quotations placed in the Tender Box shall be accepted.

The Validity period shall hold firm for ninety (90) days commencing from closing date of the quotation.

Tender Adjudication & Evaluation Criteria: Tenderers meeting the Mandatory Requirements of the tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Point System in accordance with the Msunduzi Municipality's Supply Chain Management Policy (incorporating Preferential Procurement) as prescribed in terms of the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000, including Chapter 4 of the Public Procurement Act No. 28 of 2024. The Functionality for Stage One shall be evaluated on the following criteria:

No	STAGE ONE FUNCTIONALITY	MAXIMUM POINTS
1	Number of Projects Completed related to maintenance of software	15

Total Functionality Points	15 Points
Minimum Threshold	65% (10 Points)

The allocation of Preference Points will be according to the following Specific Goals:

SPECIFIC GOALS	ALLOCATION OF POINTS (MAXIMUM 20 POINTS)
Black Owned Enterprise (BOE)	
At least 51% South African Black ownership and/or more than 51% management controlled by South African black people (Black Owned Enterprise (BOE))	5
Business Enterprise Owned by Women	
At least 51 % Women Owned Enterprise and Controlled by one or more women or 51% Management Control by one or more women (Business Enterprise Owned by Women)	5
Location of the Business Enterprise	
Within Msunduzi Municipality's Area of Jurisdiction	10
Within UMgungundlovu District	8
Within KwaZulu-Natal Province	5
TOTAL POINTS	20
VERIFICATION METHOD: CSD OR CIPC AND UTILITY BILL / LEASE AGREEMENT	

The Msunduzi Municipality does not bind itself to accept the lowest or any quotation and reserves the right to accept the whole or any part of a quotation. Each Service Provider will be informed of the quotation result. The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR. SF MNDEBELE (MUNICIPAL MANAGER)